

ADMINISTRATIVE OFFICE

CASS SCHOOL DISTRICT 63

8502 Bailey Road • Darien, Illinois 60561-5333
331-481-4000 • Fax 331-481-4001 • mcross@casd63.org

Mark R. Cross

Superintendent of Schools



September 12, 2022

Dear Cass School District 63 Community:

The Cass School District 63 Board of Education is seeking qualified candidates for consideration to fill an unexpired term to replace member Kent Absalonsen. Mr. Absalonsen is moving out of state with his family, and we are grateful for his service to our school district and community. The appointed replacement would serve as an appointed member for the ensuing five months. Service beyond that date would require a candidate to run for the vacancy in the April 4, 2023 consolidated election.

The following criteria must be met to become a considered candidate:

- Be a registered voter and at least 18 years of age;
- Live within Cass School District 63 boundaries for at least the past twelve months;
- File a Statement of Economic Interest with the DuPage County Clerk
- Complete and submit a Cass School District 63 candidate application (application following) by the deadline; and
- Be willing to complete mandated trainings to serve as a Board member in the state of Illinois.

The Board of Education's timeline to fill this position is as follows:

- | | |
|---------------------------------|---|
| • Tuesday, September 13 | Applications available to be submitted |
| • Tuesday, September 27 at Noon | Deadline for applications to be submitted |
| • Monday, October 24 (time TBD) | Selected candidate interviews |
| • Tuesday, November 15 | Swearing in and seating of new Board member |

Serving as a member of the Board of Education has been a true honor and privilege for me personally. If you are qualified and able to dedicate the time that is required to this important role, I hope you will consider submitting an application, which is found on the following pages.

If you have questions regarding this vacancy, the process or the school district, please contact Superintendent Mark Cross at mcross@casd63.org or 331-481-4000. Thank you!

Sincerely,

Shelly Camden

Shelly Camden, President
Board of Education

Concord Elementary School

Cass School District 63
1019 Concord Place • Darien, Illinois 60561-5124
331-481-4010 • Fax 331-481-4011 • landerson@casd63.org

Laura Anderson, Ed.D.

School Principal & District Director of Teaching & Learning

Cass Junior High School

Cass School District 63
8502 Bailey Road • Darien, Illinois 60561-5333
331-481-4020 • Fax 331-481-4021 • cmarcinkewicz@casd63.org

Mrs. Christine Marcinkewicz

School Principal & District Director of Technology



Board Candidate Application Cass School District 63

(Please print or type)

Contact Information

Name (First and Last)

Phone Number

Permanent Home Address

Minimum Requirements

Are you age 18 or older and a citizen of the U.S.? Yes No

Are you a registered voter in the school district? Yes No

How long have you currently lived in Cass School District 63? _____ years and _____ months

Are you willing to file a [Statement of Economic Interests](#) with the DuPage County Clerk?

Yes No

Are you willing to complete mandated Board trainings as required under [Board Policy 2:120](#)?

Yes No

Are you willing to commit to regular attendance at a minimum on the monthly meeting schedule?

Yes No

Background, Education and Interest

Current Employer and Brief Summary of Work Experience _____

Community Service Experience _____

Other Relevant Experience _____

Highest Level of Education Attainment _____

Why are you interested in serving as a member of the Cass School District 63 Board of Education and why do you feel you would be the best candidate to fill this position?

References

1.)

Name	Relationship	Phone	Email
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2.)

Name	Relationship	Phone	Email
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3.)

Name	Relationship	Phone	Email
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Signature and Verification

I hereby attest and verify that the information provided is accurate and truthful. I also fully understand that in the event that it is found to be inaccurate, I could forfeit my application or be removed from this position if so appointed. I also fully understand that the Cass School District 63 Board of Education has the complete authority to select a qualified candidate that they feel can best serve the current and future needs of the school district.

Signature

Date

Submission Instructions

Please feel free to attach an optional resume, letters of reference or any other information that you believe might be helpful to your application. **Completed applications must be submitted to Board Secretary Gayle Wilson via mail, email or in person by noon on Tuesday, September 27, 2022.** Verification will be provided for applications that are not received in person.

Gayle Wilson, Administrative Assistant
Cass School District 63
8502 Bailey Road
Darien, IL 60561

Phone 331-481-4000
Fax 331-481-4001
gwilson@cassd63.org
www.cassd63.org